



## YouthBuild Enrollment Authorization

Participant's Name: \_\_\_\_\_

- 1. YouthBuild Enrollment Authorization Form
- 2. Employ Milwaukee Agency Intake Form
- 3. Employ Milwaukee DOL-Funded Program Application
- 4. DOL- Funded Program Income Worksheet (**copy of income documents**)
- 5. Employ Milwaukee YouthBuild Program Addendum
- 6. Selective Service Form
- 7. High Poverty Area Form
- 8. YouthBuild Assessment Form
- 9. Proof of YB Eligibility – Eligibility Checklist (in last 6 months)
  - Milwaukee County resident, ages 16 – 24 (Prefer 18/older)
  - U.S. citizen or resident alien who is permitted to work in the U.S.
  - HIGH SCHOOL DROPOUT or GRADUATE (25% exemption rule for graduates - Youth enrolled under the 25% exemption rule must have a High School diploma, GED or other state recognized equivalent, must be Basic Skills Deficient (testing at or below 8<sup>th</sup> grade level in Math and/or Reading), and not enrolled into any Post-Secondary education)

And be an individual who is one or more of the following:

- Low income as described by WIOA -YB-EM - LOW INCOME (Have an annual household income that is less than 70% of the federal poverty guideline for the household size or proof that they reside in a High Poverty Area -Documentation of household income is required) AND/OR
- A current or former foster youth AND/OR
- A youth offender AND/OR
- An adult offender AND/OR
- A youth who is an individual with a disability AND/OR
- Migrant Youth AND/OR
- Youth is a child of an incarcerated parent

- 10. TABE/CASAS Reading and Math Scores
- 11. Proof of Residency (report card, State I.D. mail, etc.)
- 12. Proof of Date of Birth and Copy of Social Security Card (Front & Back)
- 13. Hire Letter

Documents submitted by: Agency Name \_\_\_\_\_ Career Coordinator \_\_\_\_\_

**EMI USE ONLY**

Documents reviewed; enrollment authorized by (Program Specialist Name) \_\_\_\_\_

Participant Enrollment Date \_\_\_\_\_

Signature \_\_\_\_\_