



Employ Milwaukee Administrative Memo		
Issue Date	02/18/25	# 24-04
Sponsoring Executive	<input checked="" type="checkbox"/> CEO <input type="checkbox"/> CPO	<input type="checkbox"/> CFO
Dissemination	<input checked="" type="checkbox"/> Internal	<input checked="" type="checkbox"/> External

TO: Employ Milwaukee Staff, WIOA Service Providers

FROM: Julie Cayo, Interim CEO/Chief Planning Officer

DocuSigned by:
Julie Cayo
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RE: Program Years 2024 through 2027 Approved WIOA Waivers

POLICY: **WIOA Title IB Waivers**

On May 30, 2024, the U.S. Department of Labor (DOL) approved Waiver requests submitted by the Wisconsin Department of Workforce Development (DWD) as part of its Workforce Innovation and Opportunity Act (WIOA) State Plan. Employ Milwaukee, Inc. (EMI), Workforce Development Area #2, is issuing this Administrative Memo to document the waivers and acknowledge the DOL approved changes as local policy for the time periods listed below.

The following Waiver requests have been approved by DOL and will be implemented by Employ Milwaukee following the time limits listed below.:

1. Wisconsin may lower the local youth funds expenditure requirement to 50% for OSY – **this has been extended for PY 2024 and 2025.**
2. Wisconsin may allow WIOA Individual Training Accounts for In School Youth (ISY) ages 16 or older – **this has been extended for PY 2024 and 2025.**
3. New: Wisconsin can adjust the six-month employment requirement for Incumbent Worker Training (IWT) to three-months. **Waiver is through 6/30/28.**
4. New: Wisconsin can increase On-the-Job Training (OJT) employer reimbursement up to 90 percent for businesses with 50 or fewer employees. **Waiver is through 6/30/28.**

PROCEDURE: WIOA Service Providers must work with designated EMI staff to execute service delivery. Wisconsin DWD and EMI will provide more information and training as it is received.

CONTACT: Suzanne Reinstein, WIOA Program Manager; Suzanne.Reinstein@employmilwaukee.org

REFERENCES:

WIOA Titles I-A and I-B Policy & Procedure Manual

Chapter 4: Fiscal Management

- [4.17.1: Expenditure Requirement for Out-of-School Youth](#)
- [4.17.3: Reporting Requirements](#)

Chapter 7: individual Training Accounts and Eligible Training Programs

- [7.1.3: Use in the Youth Program](#)

Chapter 8: Adult and Dislocated Worker Programs

- [8.5.4: Training Type 2: On-the-Job Training](#)
- [8.5.5: Training Type 3: Incumbent Worker Training](#)

Chapter 10: Youth Program

- [10.4.2: Enrolling 18 to 24 Year Olds](#)
- [10.5.3: Descriptions of the 14 Youth Program Elements](#)