



EMPLOY MILWAUKEE BOARD OF DIRECTORS

EXECUTIVE COMMITTEE MEETING

September 1, 2023 – 1:00 p.m.

Employ Milwaukee – 2342 N. 27th Street, Milwaukee, WI 53210 – via Zoom Technology

APPROVED MINUTES

Members Present: Don Layden (Chair), John Kissinger, Chytania Brown, Andres Gonzalez, Keith Posley

Members Absent: Carla Cross

Employ Milwaukee Staff Present: Lowell Raven, Julie Cayo, Brenda King

Guests Present: Alec Fischer - DWD

Don Layden called the meeting to order at 10:03 a.m.

1. Welcome

Don Layden welcomed committee members.

2. Minutes from March 1, 2023, May 25, 2023, & June 2, 2023 - Approval

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3. President's Update

Employ Milwaukee has received many contracts and special grants from the Department of Labor coming from the Program Committee. We will hold the Workforce Summit and Partnership with the Coordination Council September 20, 2023, at Marquette University and our Annual Agency Fundraiser on October 19, 2023, at the Wisconsin Club. Did send out flyers to the full board to invite everyone.

4. Chair Report

Don Layden stated that he has spoken with the Mayor Cavalier Johnson and his staff who indicated they are very pleased with the work of Employ Milwaukee.

5. Committee Report

- **Governance, Nominating, and Compliance Committee**

Chair Andres Gonzalez reported that 2 new recommendations for Board Members from the Governance Committee. Ernest Jones who will also serve on the Governance Committee, and Ugo Nwagbaraocha who will serve on the Program Committee. The Governance committee have already reviewed and approved for the review of the Executive Committee. Also had a discussion regarding

Roderick Cureton who comes to us as Jakiem Jackson-Bells replacement from The Milwaukee Bucks. Mark Kessenich will be on the Board that currently sits on the Program Committee. Motioned to approve all 4 from John Kissinger, Andres Gonzalez 2nd motion passed. Carla Cross and Andres Gonzalez will move to the Board Chair and Board Vice Chair, that will fill the vacancies opened by Don Layden and John Kissinger stepping down. Carla will move to the Executive Committee and Board Chair, Andres Gonzalez will Vice Chair the Board and Chair the Personnel Committee, Edgard Delgado will Chair the Governance Committee, and Mark Kessenich will chair the Program Committee. Andres motioned to approve and John Kissinger 2nd, approved unanimously.

- **Program Committee (Approval)**

Chytania reported that the Program Committee recommended the Executive Committee approve of the following contracts: Approval Needed

- MREN Justice-Involved Entrepreneurship Training
- EveryoneOn Digital Literacy Lab
- Windows to Work
 - Center for Self Sufficiency
 - Ross IEP
- U.S Department of Labor Youth Build
 - Milwaukee Christian Center
 - WRTP/Big Step
 - Literacy Services of Wisconsin
- U.S Department of Labor Nursing Expansion Grant
 - Milwaukee Area Technical College
 - Hispanic Collaborative
 - Journey House
- Center for Healthcare Careers
- Greater Milwaukee Association of Hispanic Nurses

John Kissinger moved that we approve the contracts presented, Andres Gonzalez 2nd the motion; the Executive Committee approved the contracts unanimously.

- Annual Review of Policies – Approval
 - Individual Training Account (ITA) Policy
 - Incumbent Worker Training Policy
 - On the Job Training Policy

Dr. Posley motioned to accept, Andres 2nd the motion; the Executive Committee approved the contracts unanimously.

- **Personnel, Finance & Audit Committee**

Chair John Kissinger reported that the PFA Committee has updated the 401k provider to The Standard which is under the Northwestern Mutual Umbrella, they will take over the fiduciary investment and administrator responsibility. Annemarie is getting settled into the position and this has caused some delay on the audit so that will be moved back to February. Annemarie added that the auditors will be at EMI in November and not September and the presentation will take place in February, will have

unaudited statements for the board prior to that. Still working on the cash reserve and still working on the indirect cost rate which is causing the agency a structural deficit.

6. Other Items

None.

Chair Don Layden adjourned the meeting at 10:51 a.m.



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