



EMPLOY MILWAUKEE BOARD OF DIRECTORS

EXECUTIVE COMMITTEE MEETING

May 23, 2024 – 10:00 AM

Employ Milwaukee – 2342 N. 27th Street, Milwaukee, WI 53210

Via Video Conference (MS Teams)

DRAFT MINUTES

Members Present: Carla Cross (Chair), Andres Gonzalez, Chytania Brown, Edgard Delgado, Mark Kessenich

Members Absent: Dr. Keith Posley

Employ Milwaukee Staff Present: Annemarie Probst, Julie Cayo

Guests Present: Alec Fischer

Chair Carla Cross called the meeting to order at 10:02 a.m.

1. Welcome

Carla Cross welcomed committee members.

2. Minutes from March 5, 2024

Andres Gonzalez motioned for approval of the March 5, 2024, minutes. Mark Kessenich seconded. The minutes were approved unanimously.

3. President's Update

4. Committee Report

a. Governance, Nominating, and Compliance Committee

Edgard Delgado presented the nomination of Jose Martinez, Interim CEO of UMOS, to the Board of Directors, replacing Lupe Martinez. Upon a motion by Andres Gonzalez, seconded by Chytania Brown, Mr. Martinez's nomination was approved.

b. Program Committee

Mark Kessenich provided an overview of the contracts listed on the agenda that have been recommended by the Program Committee for final approval by the Executive Committee. The contracts include Regional One Stop Operator and providing Windows to Work directly through Employ Milwaukee staff. The Regional One Stop Operator contract was unanimously approved upon a motion by Chytania Brown, seconded by Andres Gonzalez. The Windows to

Work direct service delivery option was unanimously approved upon a motion by Andres Gonzalez, seconded by Mark Kessenich.

c. Youth Committee

The Youth Committee did not meet this quarter, so an update was not provided.

d. Personnel, Finance & Audit Committee

The PFA Committee recommended approval of updates to the 401(k) plan, PTO Bank policy, and FY 25 budget. The 401(k) changes were unanimously approved upon a motion by Andres Gonzalez, seconded by Edgard Delgado. The PTO Bank policy was unanimously approved upon a motion by Mark Kessenich, seconded by Carla Cross. The FY25 budget was unanimously approved upon a motion by Andres Gonzalez, seconded by Edgard Delgado.

5. Closed Session

Mark Kessenich made a motion to go into closed session at 10:26 AM pursuant to Section 19.85 (1)(e) of the Wisconsin Statutes. Andres Gonzalez seconded. Motion carried. No approvals or official actions were conducted in closed session.

The committee exited closed session at 11:11 A.M.

The committee recommended appointing Julie Cayo Interim CEO effective June 7, 2024, upon a motion by Mark Kessenich, seconded by Andres Gonzalez.

Chair Carla Cross adjourned the meeting at 11:12 A.M.

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Julie Cayo, Interim President & CEO
Employ Milwaukee
2342 North 27th Street
Milwaukee, WI 53210
Phone: (414) 270-1700
Fax: (414) 225-2375
Website: <http://www.employmilwaukee.org>



Cavalier Johnson, Mayor, City Milwaukee
Chief Elected Official

Carla Cross, **Chair**

EMPLOY MILWAUKEE BOARD OF DIRECTORS

Executive Committee Meeting Proxy Vote from 8/29/24 Committee Meeting

Dear Executive Committee,

We were unable to obtain a quorum for Thursday August 29, 2024, Executive Committee meeting; therefore, Chair Carla Cross has requested a proxy vote for the following approval items.

Please complete the following form and return to Brenda King at Brenda.king@employmilwaukee.org

1. I approve the meeting minutes from May 23, 2024.

2. I approve the Bylaws Updated verbiage in section 3.4 Meeting, Notice, Quorum Voting.

3. I approve the nomination of Gevonchai Hudnall to the Program Committee.

4. I approve Policy Updates:
 - (1) New: 24.01 Website Privacy
 - (2) New 24.02 Incentive Payments, Non-WIOA Programs
 - (3) Change 8, 17.01 Individuals Training Account (ITA) Policy
 - (4) Change 17.03 Youth Incentive Payments
 - (5) Change 5, 17.02 Adult and Dislocated Worker Supportive Service Policy
 - (6) Change 2, 20.01 Youth Supportive Service Policy
 - (7) Change 2, 21.01 Child Protection Policy

5. I approve the update to the Accounting Policy and Procedures Manual

6. I approve the Updates to Employee Milwaukee's Employee Handbook.

Signature *Andres Gonzalez*

Date 8/29/24

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Signature

A handwritten signature in cursive script that reads "Carla G. Cross".

Date 9/4/2024

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Signature *Edgard Delgado*

Date 08/30/2024

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Date

9-5-24

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