



# EMPLOY MILWAUKEE GOVERNANCE SELF-NOMINATION FORM

Employ Milwaukee is a Workforce Development Board (WDB) authorized by the federal Workforce Innovation and Opportunity Act (WIOA) and certified by the Wisconsin Department of Workforce Development (DWD). WIOA requires that members of the Board of Directors and Standing Committees be nominated in accordance with state policy and the Employ Milwaukee bylaws. Individuals and organizations considering nominating a candidate for board or committee membership are advised to read Attachment A: Table 1.4.1: Summary of WDB Membership Requirements prior to submission of this Employ Milwaukee Governance Nomination Form. While individuals may nominate themselves for consideration, a formal nomination by an allowable organization is required for some board positions.

Additional information about Employ Milwaukee’s governance structure is available at <https://www.employmilwaukee.org/Employ-Milwaukee/Governance.htm>.

## Nominee Information

Name			
Phone Number		Email Address	
Employer		Job Title	
County of Work Site		Work Site Municipality	

## Nomination Information

Is this nomination for a Board of Directors position?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Which Membership Category would you represent? (Please see Attachment A.)			
<input type="checkbox"/> Business	<input type="checkbox"/> Workforce	<input type="checkbox"/> Education and Training	<input type="checkbox"/> Government, Economic and Community Development
Is this nomination for a Standing Committee (non-Board member) position?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
On which Standing Committee(s) are you interested in serving?			
<input type="checkbox"/> Personnel, Finance and Audit Committee	<input type="checkbox"/> Program Committee	<input type="checkbox"/> Governance, Compliance and Nominating Committee	<input type="checkbox"/> Youth Committee

## Referral Information

Did an Employ Milwaukee Board of Directors member refer you to this Governance Nomination Form?	<input type="checkbox"/> Yes <input type="checkbox"/> No (If no, please skip to the next section.)
Referring Board Member Name	
How do you know this board member?	

Employ Milwaukee is an Equal Opportunity Employer and Service Provider. If you need this information or printed material in an alternate format, or in different language, please contact us at (414)-270-1700. Deaf, hard of hearing, or speech impaired callers can contact us through Wisconsin Relay Service at 7-1-1.

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Milwaukee, WI 53210  
Phone: (414) 270-1700  
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[employmilwaukee.org](http://employmilwaukee.org)



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## Background

Why are you interested in serving on the Employ Milwaukee Board or on a Standing Committee?
Please provide a brief bio of yourself, including information about your skills and qualifications for engaging with the public workforce system in this capacity. (You may attach additional information.)

## Demographic Information

State policy requires that WDBs be diverse. WIOA Titles I-A and I-B Policy Manual, Section 1.4.8 states, “CEOs in each local area shall strive to ensure that their local WDB includes adequate representation of diversity in the following areas:

- In-demand industry sectors;
- Geographic location within the local area; and
- Demographics including gender, race/ethnicity, ability/disability, etc.”

The following demographic questions are optional. The answers to these questions and an individual’s decision to answer or not answer them will not be considered when reviewing a Board and Committee Nomination Form.

Do you have a disability?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Prefer not to disclose.
Are you of Hispanic or Latino origin?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Prefer not to disclose.
What is your race? Please select all that apply.	<input type="checkbox"/> American Indian or Alaskan Native	<input type="checkbox"/> Asian	Prefer not to disclose
	<input type="checkbox"/> Hawaiian Native or Other Pacific Islander	<input type="checkbox"/> White	
	<input type="checkbox"/> Black or African American	<input type="checkbox"/> Multi-Racial	
What is your gender?	<input type="checkbox"/> Female	<input type="checkbox"/> Male	<input type="checkbox"/> Prefer not to disclose.
In what county do you live?		In what municipality do you live?	

## Nominations Process

Nominations must be submitted via email to Employ Milwaukee at [Julie.Cayo@EmployMilwaukee.org](mailto:Julie.Cayo@EmployMilwaukee.org). All nominations received by Employ Milwaukee are referred to the Governance, Compliance and Nominating Committee. The President of the agency notifies the Designated Chief Elected Official of Workforce Development Area (WDA) 2 and the WDA 2 Local Elected Officials Consortium (Employ Milwaukee Bylaws 3.2.b). If requested by the Designated Chief Elected Official, the Employ Milwaukee Governance, Compliance and Nominating Committee will assist in the identification, screening and interviewing of potential Board members (Employ Milwaukee Bylaws 4.4.b).

**Attachment A: Table 1.4.1: Summary of Workforce Development Board (WDB) Membership Requirements**

Composition Requirements	Nomination Process and Other Information
<b>Business &gt; 51%</b>	
<p>The majority of the board, <b>51%</b>, must be represented by individuals from businesses in the local area. Business representatives must meet the WIOA-required criteria:</p> <ul style="list-style-type: none"> <li>• Business Owners, CEO's, COO's, Executives, or other representatives with optimum policymaking or hiring authority</li> <li>• Represent Business, Small Business, or Organizations Representing Businesses that provide employment opportunities that include high-quality, work-relevant training and development in in-demand industry sectors or occupations in the local area</li> <li>• May include not-for-profit entities that operate as businesses and are employers in key industry sectors for the state and local area.</li> </ul>	<p>Must be nominated by local business organizations and/or business trade associations.</p> <p><b>Examples of Appropriate Nominating Organizations:</b></p> <p><a href="#">BBB Accredited Business Directory</a>            Wisconsin Manufacturing and Commerce            Small Business Administration - Wisconsin District Office            Wisconsin Restaurant Association            Wisconsin Builders Association            Hispanic Chamber of Commerce – Wisconsin</p> <p>Must be representative of in-demand industry sectors, geographic location, and demographics within the WDA.</p>
<b>Workforce &gt; 20%</b>	
<p>At least two (2) representatives from Labor Organizations.</p> <p>If no employees in the local area are represented by Labor Organizations, then the Board shall include "Other Representatives of Employees".</p>	<p>Must be nominated by local labor federations.</p> <p><b>Examples of Appropriate Nominating Organizations:</b></p>
<p>At least one (1) Apprenticeship representative who is a:</p> <p>Member of a Labor Organization or a Training Director from a Joint Labor-Management Apprenticeship Program</p> <p>Representative of an Apprenticeship Program in the area, if no such program exists</p>	<p><a href="#">Labor Organizations in Wisconsin (Manta.com list)</a></p>
<p>May include representatives of Community-Based Organizations (CBOs) that have demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment. Includes:</p> <ul style="list-style-type: none"> <li>• Organizations that serve veterans</li> <li>• Organization that provide or support competitive integrated employment for individuals with disabilities</li> </ul>	
<p>May include representatives of organizations that have demonstrated experience and expertise in addressing the employment, training, or education needs of Eligible Youth. Includes:</p> <ul style="list-style-type: none"> <li>• Organizations that serve out-of-school youth</li> </ul>	

Composition Requirements	Nomination Process and Other Information
<b>Education and Training</b>	
At least one (1) representative from an entity administering <b>WIOA Title II/Adult Education and Family Literacy (AEFLA)</b> .	<b>Examples of Appropriate Nominating Organizations:</b>  Local School Boards/Wisconsin Association of School Boards Local School Districts Local Technical Colleges, UW-System and private educational institutions Local Literacy Councils
At least one (1) representative from an <b>Institution of Higher Education</b> providing workforce investment activity. <ul style="list-style-type: none"> <li>• Includes Community Colleges</li> </ul>	
May include <b>Community Based Organizations (CBOs)</b> or <b>Local Educational Agencies</b> with demonstrated experience and expertise in addressing the education or training needs of individuals with barriers to employment.	
<b>Governmental and Economic and Community Development</b>	
At least one (1) representative of <b>Economic and Community Development Agencies</b> .	<b>Examples of Appropriate Nominating Organizations:</b>  <a href="#">Forward Wisconsin Economic Development Regional Organizations</a> <a href="#">US EDA Economic Development Directory</a>
At least one (1) representative from <b>WIOA Title III/Wagner-Peyser Act</b> serving the local area.	Appointed by DWD.
At least one (1) representative from <b>WIOA Title IV/Vocational Rehabilitation</b> serving the local area.	Appointed by DWD.
At least one (1) representative from an <b>Unemployment Insurance</b> .	Appointed by DWD (per State policy).
May include representatives of agencies or entities administering programs in the local area related to:  Transportation Housing Public Assistance	<b>Examples of Appropriate Nominating Organizations:</b>  <a href="#">Senior Community Service Employment Program</a> <a href="#">Wisconsin Works - Temporary Assistance for Needy Families</a> <a href="#">Job Corps</a> <a href="#">Indian and Native American WIOA Programs</a> <a href="#">Housing and Urban Development Community Services Block Grant</a> <a href="#">FoodShare</a>
May include representatives of philanthropic organizations serving the local area.	
<b>Other</b>	
May include other individuals or representatives of entities as the Chief Elected Official in the local area may determine to be appropriate.	